



## **St Catherine's Primary School**

### **Addendum to Behaviour Policy during Pandemic**

In light of the need for children to behave differently when they return to school and the new systems we have put in place to support that, please see below the changes and additions to our Behaviour Policy. This Addendum to the Behaviour Policy will be communicated to pupils, parents and staff.

#### **Following any altered routines for arrival or departure**

Children will be allocated a time to enter and leave the school. It is important that the children are prompt and keep to this time allocation to prevent crowding. The timetable for playtime and lunchtime will also be changed so that groups of no more than 15 are together at one time.

Staff are responsible for explaining the procedures to the children and for reminding them every day. Children are responsible for following this procedure.

#### **Following school instructions on hygiene, such as handwashing and sanitising**

Children will be asked to follow a dedicated handwashing and sanitising routine. This will be on entry to school, before and after playtime, before and after lunch and before going home. In addition to this children will be asked to wash their hands if they have sneezed or coughed into their hands. When washing their hands they must do so for at least 20 seconds using soap and water. They must also keep a 2 metre distance from each other if waiting to wash hands as part of a routine. All groups have access to a sink and soap. If on the playground hand sanitiser will be used.

#### **Following instructions on who pupils can socialise with at school**

Children will be put into groups of 15 maximum. They must keep to this group as far as possible. The children will also be asked to keep a 2 metre distance from other children in the group. In order to do this, activities will be set which will minimise physical interaction as far as possible. The resources should not be shared but instead be allocated to individual children. All child care groups will use the toilets in the dining room.

#### **Moving around the school as per specific instructions (for example, one-way systems, out of bounds areas, queuing)**

Children will also be asked to follow a one way system so that the limited space on pathways and corridors can be maintained for each individual one at a time as far as possible. Children must not enter a room or area of the school unless they have been allocated that space to use. Staff will explain to the children where they are allowed to walk and enter. Signs will also be placed on doors and corridors for reference.

### **Expectations about sneezing, coughing, tissues and disposal ('catch it, bin it, kill it') and avoiding touching your mouth, nose and eyes with hands**

Children will be reminded each day to sneeze or cough into their elbow if unable to reach a tissue immediately. If they do use a tissue they will be asked to put it in a bin and to wash their hands straight away. Children will be reminded to avoid touching their mouth, nose and eyes with their hands.

### **Tell an adult if you are experiencing symptoms of coronavirus**

Children will be encouraged each day to tell the grown up in their group if they feel unwell. Each day the staff will help the children understand the difference between feeling nervous and anxious about the changes in school to having a pain in their head throat or feeling achy all over. Staff will then follow procedures according to DFE advice.

### **Rules about sharing any equipment or other items including drinking bottles**

Children will be told to use the resources and the equipment that has been allocated to them only. Staff will explain that "sharing is a kind act" but at the moment we must not share and instead speak to the grown up if they need something. Children will be asked to bring a clearly labelled water bottle with them each day. They must not share their bottle with anyone else.

### **Amended expectations about breaks or play times, including where children may or may not play**

Children will be told about the new playtime and lunchtime rota. They will be reminded to not climb on the climbing frame as it is out of bounds. If they are given equipment they must not pass it to each other and only touch the equipment that is allocated to them. Eg skipping rope.

### **Use of toilets**

Children will be reminded each day of what toilets to use. They must follow the route explained to them. If someone is in the toilet they must stand back leaving a space for the person to come out of the toilet so they are not close to each other. The children will be reminded to flush the toilet and then wash their hands with soap for at least 20 seconds. They will be told to throw any used paper towel straight into the bin.

### **Clear rules about coughing or spitting at or towards any other person**

Children will be reminded to keep a safe distance from each other as sometimes a person can accidentally spit while they are talking.

If a grown up and/or children sees a child deliberately cough or spit at another child, the "victim" will be tended to by the grown up who will wash the child's face immediately. The child's parents will be informed. The parents of the "culprit" will be called by the Headteacher to discuss what can be done to support the child's understanding in order to maintain the safety of the children and staff. This may lead to the child being withdrawn from the provision if the risk cannot be safely assessed.

### **Clear rules for pupils at home about conduct in relation to remote education**

Children will be expected to complete their 2Do tasks each week. Staff will continue to contact parents on Wednesdays and Fridays to discuss any barriers to these tasks being carried out. Staff may assist parents by speaking to the child over the phone.

### **Rewards and sanction system where appropriate**

In Purplemash children are provided with feedback praise by the Teacher and the TA. For an improved or remarkable effort, especially in written work, Teachers can provide a reward for the child who can collect them as the weeks go by.

The grown up allocated to each group of 15 children will continue to follow the reminder, warning, timeout and star system which is our normal everyday behaviour system. The grown up will reward a child by putting their name on the star for efforts in learning or efforts in following the rules in a caring manner.

Where a child reaches a time out situation they will be asked to sit in a “time out” to think about their behaviour.

### **Identify any reasonable adjustments that need to be made for students with more challenging behaviour.**

This will be carried out on an individual basis. The parents of children who display challenging behaviour will be contacted in advance to discuss how the school can work with them to prepare their child for the expectations at school and systems can be put in place to support the child.

- Staff are responsible for explaining the procedures to the children and for reminding them every day.
- Children are responsible for following the additions to the Behaviour Policy as listed above.
- Parents are responsible for helping their child to understand the importance of following the above procedures.

### **Principles for staff**

1. Do not come to work if you have coronavirus symptoms, or go home as soon as these develop (informing your manager), and access a test as soon as possible.
2. Clean your hands more often than usual - with running water and soap and dry them thoroughly or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered.
3. Use the ‘catch it, bin it, kill it’ approach.
4. Avoid touching your mouth, nose and eyes.
5. Clean frequently touched surfaces often using standard products, such as detergents and bleach.
6. Think about ways to modify your teaching approach to keep a distance from children in your class as much as possible, particularly close face to face support (noting that it’s understood that this is not possible at all times, which is why hygiene and hand cleaning is so important).

7. Consider avoiding calling pupils to the front of the class or going to their desk to check on their work if not necessary.
8. Help your class to follow the rules on hand cleaning, not touching their faces, 'catch it, bin it, kill it' etc. including by updating your classrooms displays with posters.
9. Prevent your class from sharing equipment and resources (like stationery).
10. Keep your classroom door and windows open if possible for air flow.
11. Limit the number of children from your class using the toilet at any one time.
12. Limit your contact with other staff members, and don't congregate in shared spaces, especially if they are small rooms.
13. Make sure you've read the school's updated behaviour policy and know what role in it you're being asked to take.

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