



PTA AGM Minutes

Wednesday 25th January 2023

Attendees:

14 members of the PTA team: Geraldine, Lisa, Majella, Silvia, Gemma, Vilmante, Magda Knapik, Magda Kowacz, Helen, Ese, Miss Kelly, Mrs Whatley, Miss Evans, Kim McKenzie, and 20 members of the St Catherine's community

1. Welcome and introduction to the PTA – Lisa, Vice-Chair

- i. The PTA raises funds to enhance the education and facilities for the pupils and brings the school community together by organising fun events
- ii. The PTA welcome any parent to join and support in any way they are able, including sponsorship and advertising
- iii. The PTA supported funding an IT update last year, providing 30 new laptops, a laptop trolley, replacing wi-fi equipment and contributing to a further IT upgrade

2. Financial update – Majella, Treasurer

- i. £13,100 total income raised by the PTA in the last academic year
- ii. £35,104 was given to the school last year
- iii. So far this academic year, the PTA have raised £7,688
- iv. Current balance in the PTA account is £4,828 (plus £575 in incoming payments)

3. Funding requirements – Miss Kelly

- i. The school's key funding requirement remains the IT facilities
- ii. They are specifically focusing on the Ctouch interactive whiteboards. The ultimate goal is to repair or buy new whiteboards for each classroom. These cost approximately £2k each.

4. Past PTA events – Lisa, Vice-Chair

- i. The PTA ran numerous events and activities in the last year
- ii. These included uniform sales, coffee mornings, gifts for Mother's Day and Father's Day, break the rules day, summer fayre, Year 3 Halloween disco, Christmas card project and Christmas fayre.

5. Upcoming PTA events – Geraldine, Vice-Chair

- i. Coffee mornings & uniform sales, family photo session, make-up class, pub quiz, St Patrick's Day event, sponsored challenge, Mother's Day sale, Father's Day sale, break the rules day, bonus balls, raffles
- ii. The summer fayre is scheduled for 8th July
- iii. Class fundraisers for each class to organise with the support of the PTA
- iv. The PTA always welcome new ideas for events and encourage parents to email the PTA inbox with any suggestions

6. Voting the appointed members – Miss Kelly

- i. The following members were nominated and seconded at the meeting:
- ii. Co-Chair – Geraldine Kerrigan
- iii. Co-Chair – Kim McKenzie
- iv. Vice-Chair – Lisa O'Callaghan
- v. Treasurer – Majella Brooks
- vi. Secretary – Silvia Harriman

7. Supporting the PTA – Silvia, Secretary

- i. The PTA welcome support in a variety of ways, to suit each parent
- ii. Parents can become PTA members or help at events or take on specific roles
- iii. The PTA roles are uniform officer, prize & sponsorship officer, social media officer
- iv. Parents can also donate prizes for raffles, offer sponsorship for events or advertise their business in event brochures
- v. Parents interested in supporting the PTA should email ptastcatherinesschool@gmail.com

8. Upcoming PTA meetings

- i. 21st February, 7:30pm on zoom
- ii. 21st March, 7:30 on zoom
- iii. The focus of the next meetings is planning the spring term events and starting to plan the summer fayre