

GOVERNING BODY FOR ST CATHERINE'S CATHOLIC PRIMARY SCHOOL
MINUTES OF THE MEETING HELD AT THE SCHOOL
ON THURSDAY 13 FEBRUARY 2020

GOVERNING BODY MEMBERSHIP

Name	Governor Type	Term End	Present/Apologies/Absent
Alessia Errico (Chair)	Foundation	31/8/20	Present
Sylvia Lehrian (Vice Chair)	Foundation	31/8/20	Present
Fr John McKenna	Foundation	31/8/21	Present
Fr James Fasakin	Foundation	31/8/20	Present
Francesca Giacon	Foundation	31/8/20	Present
Peter Moger	Foundation	31/8/21	Present
Peter Collins	Prospective Foundation		Present
Vacancy	Foundation		
Gordon Fisher	Local Authority (LA)	13/1/21	Apologies
Julie Burke	Parent	6/3/23	Present
Liz Reeve	Parent	16/5/22	Present
Liam Fitzpatrick	Parent	17/12/23	Present
Maureen Kelly	Staff (Headteacher)	n/a	Present
Úna McAuley	Staff	7/6/22	Present
Non-Voting Attendees			
Marc Boucherat	Associate Member (Committees)	24/11/23	n/a
Mary Ainger	(Deputy Headteacher)	31/8/20	Present
Sheila Bennett	Clerk	n/a	Present

PART I

The meeting opened in prayer.

20/01 WELCOME

The Chair thanked everyone for attending the first spring term meeting. A warm welcome was given to Liam Fitzpatrick, who had been elected as a Parent Governor last term. He was introduced to everyone.

20/02 ACCEPTANCE/NON-ACCEPTANCE OF APOLOGIES OF ABSENCE

Apologies for absence had been submitted and were accepted from Gordon Fisher, who was unwell.

20/03 DECLARATION OF PECUNIARY INTERESTS IN THE CURRENT AGENDA

There were no declarations of pecuniary interests in the business to be discussed.

20/04 CONSIDERATION OF FIT & PROPER PERSONS FORM

An example of this form had been circulated prior to the meeting for information. The Headteacher explained that she had appointed a new company to deal with General Data Protection Regulation (GDPR) as the cost of the present one had risen sharply. She would liaise with the new Data Protection Officer (DPO) to check whether it was necessary for Governors to complete this form.

20/05 **MINUTES OF THE MEETING DATED 25 NOVEMBER 2019**

The Part I minutes of the second autumn term Governing Body meeting, dated 25 November 2019, were **CONFIRMED** as a fair reflection of it.

20/06 **MATTERS ARISING FROM THE MINUTES**

The Chair checked through the action points not yet completed or dealt with elsewhere:

19/118 Matters Arising: Governing Body Membership: Governors' Update The Chair was aware that this task remained outstanding. She was awaiting an appropriate time to give parents a full update on the work of the Governing Body over the past academic year.

20/07 **REPORT OF THE HEADTEACHER**

The Headteacher had distributed her report prior to the meeting. The Self Evaluation Form (SEF) January 2020, School Improvement Plan (SIP) 2019/20 and Parent Questionnaire Results November 2019 had been circulated with it.

School Roll & Reception Admissions

There were 459 children on roll. The number in each year group was given.

Governors noted that 99 Supplementary Information Forms (SIF) had been received for admission in Reception in 2020/21; 21 of which related to siblings. The number of online applications, without a SIF, were not yet known. The Headteacher reminded Governors of the falling school rolls in the primary sector over the past two years, that were expected to continue.

Catholic Life

The Catholic Life of the School continued to be a major strength. A number of masses and prayer services had been celebrated last term, including nativities. The children had read and sung beautifully at the Christmas Carol Services. Parents and Governors were thanked for their support. Class 6S had attended the Advent Carol Service at Westminster Cathedral in December.

The children were thanked for enthusiastically raising funds for various charities last term.

Self Evaluation Form (SEF) & School Improvement Plan (SIP) 2019/20

These two documents had been previously circulated. The Learning & Achievement Committee had considered them carefully and had challenged the Senior Leadership Team (SLT) on the progress being made towards targets and the accuracy of monitoring and judgements. These were working documents and updates would be made after half term.

Autumn Term Data

The Headteacher had provided information on the children's progress in Reading, Writing and Maths in the Early Years Foundation Stage (EYFS), Key Stages 1 and 2. At each Key Stage, the strengths and areas of development were listed.

Governors were reminded that although this information was provided at the end of each term, the curriculum was not split up into three sections. The children's progress could not therefore be quantified at any particular point. Teachers and the SLT made a best-fit judgement by scrutinising the children's books and assessing their ability in class. Staff were always over-cautious with data in the autumn term as they wanted more evidence of the children's learning. It was noted that the number of children at Age Related Expectations (ARE) were not as high as we would like at the end of the autumn term; however, since then there had been a significant increase.

The Headteacher highlighted the gap between disadvantaged children and their peers, as shown in the data. More disadvantaged children were being admitted to the School. Analysis had shown a cross-over between children with a Special Educational Need (SEN) and those in the Pupil Premium category. A further factor affecting results had been an increase in mobility.

Children's progress was monitored through regular pupil progress meetings, book scrutinies and learning visits. The improvement in the progress and attainment of disadvantaged children was a target for teaching staff this year.

The Headteacher explained the importance of Quality First Teaching for all pupils. Differentiated learning and strategies to support disadvantaged children in the classroom, rather than taking them out in small groups, was practised. All adults working in class had a Disadvantaged Awareness Sheet. This helped to keep children with barriers to learning, such as home life difficulties, English as an Additional Language (EAL) or SEN, at the forefront of their minds.

The Headteacher and Staff Governor were pleased to report an increase in the children's progress since the Christmas break. Governors were informed that the spring data was expected to show an improvement.

CHALLENGED by the Chair as to whether staff knew all disadvantaged children in the School, the Headteacher replied that she was confident staff were aware of the circumstances of every child. She reminded Governors that parents did not have to apply for free school meals (FSM) until Key Stage 2. FSM was one indicator of disadvantage.

QUESTIONED on the number of disadvantaged children, the Headteacher said there were 50 children in this category across the School; 20 in Key Stage 1 and 30 in Key Stage 2.

The importance of the School being monitored externally was noted. The Staff Governor highlighted ongoing moderation with staff in the FAB Partnership and

with local Catholic schools. Moderation ensured consistency in teachers' assessment judgements.

The Headteacher was arranging training for all staff on Metacognition with Miranda Perry, Educational Consultant & Ex Lead Ofsted Inspector, to make sure the School was doing everything possible to narrow the gap between disadvantaged children and their peers. Further details would be given to any interested Governors who wished to take part in this training.

Judgement on Teaching & Learning

Katie Dawbarn, Learning Network Inspector (LNI) had carried out an Ofsted Call with the SLT last term. This had been followed up with a Deep Dive in Science on 13 November 2019. A Deep Dive involved gathering evidence on curriculum intent, implementation and impact. Governors noted the positive and constructive feedback from this exercise.

CHALLENGED on why only two out of three aspects of the Deep Dive were deemed to be highly effective, the Headteacher replied that Katie Dawbarn had raised a point regarding the teaching of History in Yr 1. The Senior Leadership Team (SLT) had contended that the School was following the framework, and that some skills overlapped. Following this judgement, the SLT had scrutinised curriculum skills and the order in which they were taught for every subject in each year group. The evidence of the broad and ambitious curriculum, with a clear purpose and progression, was in the children's books, classroom displays and teaching. Children were being given a deeper understanding to help them remember more.

The Headteacher reminded Governors that Ofsted were currently consulting on whether outstanding schools should be exempt from routine inspections.

Parental Questionnaire Results

The results of this annual questionnaire, previously distributed, had been analysed. Governors congratulated the Headteacher and all staff on the overwhelmingly positive outcome. Some parents had put their names on the forms and added comments. These were followed up. The Headteacher had produced an anonymised spreadsheet on this for Governors' further information.

A discussion followed on the distribution of the questionnaire and the number of replies, which was over 50% of households. Forms were available at consultation evenings, and a reminder was sent. Peter Collins noted from his experience that completion of these questionnaires decreased as children moved through the School. The Headteacher would let Governors know the response to this questionnaire per year group.

Action: Headteacher

Behaviour & Safety

Governors noted the list of multi-agency referrals made since the last report. They were pleased to hear there had been no exclusions.

School Behaviour Tracker was used by all staff to record any incident that prevented a teacher from teaching or a child from learning. Inappropriate behaviour in the playground or dining room was recorded on Integris. This information was analysed weekly by the Pastoral Leader and actions were put in place to help prevent repetition.

There had been one racial incident. The parents of the child concerned were being supportive and the child was being monitored.

One bullying incident had been investigated and found to be unsubstantiated.

Special Educational Needs & Disabilities (SEND) & Inclusion

Governors noted that 52 children received SEND support, with five children having an Educational Health Care Plan (EHCP). Four children were applying for this support. The predominant need was Speech, Communication & Language Needs (SCLN).

Reports to Parents

Teachers from Yr 1 to Yr 6 were currently writing mid-year reports that parents would receive in early March. These would show the children's strengths in each area of the curriculum and areas for development. Invitations would be sent to parents in the summer term for them to view their children's work at an Open Evening. Later in the summer term parents would receive information on their children's achievements during this academic year. Nursery and Reception children would receive their reports at the end of the academic year.

Staff Update

Two teachers had been successfully appointed for the next academic year. Governors heard that Úna McAuley had requested a move to another class as she had taught in Nursery for three years. It was noted that it was valuable for staff to gain experience in different Key Stages. Another experienced teacher had been appointed to cover this post.

QUESTIONED about staff changes, the Headteacher explained that teaching staff had until 31 May 2020 to resign for this academic year. She therefore had to leave any decisions on staff movement until later in the year.

Governors had been informed earlier in the term that Mary Ainger, Deputy Headteacher, would be retiring at the end of this academic year, after 34 years' service at the School. The Headteacher said that she would be very much missed for her kindness, commitment and unfailing support of the School. She had been a great source of strength; had served under five Headteachers and on two occasions has taken on the role of headteacher herself.

Governors would be kept informed regarding her replacement.

School Travel Plan

Governors congratulated the Headteacher, staff and children on the renewal of Gold status under this initiative.

The Headteacher had listed the many activities the children were involved in, such as Happy Shoesday, Bikeability and the Pedometer Challenge. These were designed to promote healthy lifestyles and keep the children safe.

Dance, Music & Drama

The dance club was preparing to perform at the Dance Festival in March 2020. In April 2020 the choir would be singing at the Royal Albert Hall.

The Musical Youth Primary Proms had visited the School to engage the Key Stage 2 children in singing and identifying musical arrangements.

The children in the drama club would be putting on a performance for their parents entitled 'Pirates of the Curry Bean' in March 2020.

Cultural Capital – School Trips

The Headteacher spoke about the School's intention to inspire the children by introducing them to as many interesting life experiences outside the school building as possible.

Breakfast Club

QUESTIONED on whether the start time of the Breakfast Club could be earlier than 7.50 am, the Headteacher said that this had not been requested before. The Chair explained the trade-off between the money made and the costs of running this club. It was acknowledged that parents struggled to balance home and work-life needs. The Headteacher would look into this.

Action: Headteacher

20/08 PERFORMING ARTS HUB UPDATE & SITE MANAGER'S HOUSE

Performing Arts Hub Peter Moger gave background information on this project, which was nearly completed. Originally it had been proposed to convert the site manager's house, but because of its poor condition this had not proved viable. The house would be demolished and replaced by a purpose built, modular building. The whole site would be used, including the garden.

QUESTIONED by Father John, Peter Moger confirmed that a quiet room for meditation and prayer would be included on this site.

A decision was made not to cut off the services in the house until March 2020, to guard against burst pipes.

The plans had been received and would be sent to the Liam Fitzpatrick, the new Parent Governor.

Action: Peter Moger

Peter Moger said that an update meeting with the PTA would be arranged to discuss the drawings and funding. It was noted that the major part of the Local Authority Coordinated Voluntary Aided Programme (LCVAP) funding had been received. He emphasised the need to raise funds for equipping the Performing Arts Hub.

Two-year-old Nursery Provision This provision would be located in the classroom that had housed the additional class. Due to not having a bulge class, this was no longer needed. The LA had agreed to fund this project on the basis that half the places would be available at a reduced fee to help families in need.

The Headteacher was pleased to say that there had been a great deal of interest in this provision from parents.

QUESTIONED, the Headteacher confirmed that children in the two-year-old nursery provision would have automatic admission to the Nursery which had a separate admissions policy from the School. The policy prioritised families of the Catholic faith.

CHALLENGED on the viability of the project, the Vice Chair said that while twelve children were required for it to break even, there was capacity to accommodate eighteen children. Initially, twelve children would be admitted.

QUESTIONED on the staffing of this provision, the Headteacher said she would be recruiting one Level 3 teaching assistant and two at Level 2 after the Easter break. She confirmed it was not necessary to employ a teacher. Governors were reminded of the strength of the Early Years' provision in the School.

20/09 **PUPIL PREMIUM**

Francesca Giacon, the Pupil Premium Governor, gave a summary of her meeting with Holly Evans, Inclusion Leader and Nicki Whatley, Assessment Leader. The distribution of children in this category across the School, gender balance, increasing deprivation levels and those with SEN had been considered. Six new children admitted since November 2019 were all Pupil Premium children.

The progress data for Pupil Premium children had been analysed, and the gap between them and their peers in Key Stages 1 and 2 discussed. The progress of disadvantaged children was a priority for the School. This had been considered in depth earlier in the meeting under item 20/07.

Francesca Giacon explained the purpose of provision maps, which gave information on individual strategies and were considered at pupil progress meetings. If progress was not being maintained interventions were changed.

Francesca Giacon had looked at how the topic-based Cornerstones Curriculum engaged the children and covered essential skills.

The Headteacher reminded Governors that not all children in the Pupil Premium category were lower learners.

Governors noted that the children were being encouraged to become self-regulated learners. The Headteacher said they needed to be aware of how they learned successfully and then apply that to their future learning.

Francesca Giacon had asked Holly Evans to explain how the Cultural Capital benefited children. Governors heard that exposing them to a wide range of experiences increased their knowledge, helped them make connections, build on prior learning and improve their memory.

The Headteacher highlighted the locality of the School that enabled the children to travel for free into London and visit a wide variety of places and museums free. The Welcome Trust, also free, was recommended by the Chair. Governors spoke about the children's enthusiasm during Science Week and their thirst for learning. Global learning enabled them to make connections across the world.

Francesca Giacon concluded by saying that the Pupil Premium budget for the year was £84,780. Full information on how this money was spent was on the website.

20/10 **SPORTS PREMIUM**

An update on PE and Sports Premium had been given in the Headteacher's report. Information was also on the website.

Liz Reeve, the Sports Premium Governor, said that funding from the previous year had been rolled over. Approximately £20,000 was available to spend. She highlighted that the multi-use games area (MUGA) had been repaired rather than resurfaced to save money.

A priority was the playground. Urgent repairs were needed as cracks had appeared. This was a safeguarding issue. The heart-rate lines had been encroached upon by the building of the two-year-old provision. If the condition of the playground became worse, it would not be possible to host netball matches. Reception children used the playground to complete their daily mile and the clubs used it for various activities.

Two quotations had been received, at £29,500 and £36,000. A third was expected. It was hoped to resurface the playground if this could be achieved at the right price. To incorporate an adventure trail around the playground could cost an extra £13,000.

The possibility of investigating grants from Sports England or the Jack Petchey Foundation to help fund this work was discussed.

Action: Resources Cttee

Liz Reeve explained that proposals to improve storage of equipment and to build a trophy cabinet would have to be postponed in view of the condition of the playground. A suggestion that it might be possible for a parent with carpentry skills to build a cabinet at a much lower price would be considered.

Governors were pleased to hear of the children's enthusiastic support of football matches on the improved pitch.

Liz Reeve said she would focus on assessment and the allocation of funds next term.

20/11 **SAFEGUARDING, ONLINE SAFETY & GENERAL DATA PROTECTION REGULATION (GDPR)**

Sylvia Lehrian, the Safeguarding Governor, gave Governors an update.

Complaint to the LA Designated Officer (LADO) The LADO had been contacted by a parent regarding the health and safety of the Shoeless Learning Policy, specifically with regard to the recent fire alarm where children without shoes had to evacuate the building onto wet ground.

Jane Morris, Whole-School Safeguarding & Child Protection Officer at the local authority (LA), had been consulted and ruled there was no case to answer.

The Headteacher said that this policy had been in place for eight years. When parents were shown around the School on tours they could see Shoeless Learning in action. The advantages and benefits to the children and the impact on achievement was well documented by research.

Sylvia Lehrian stated that when the fire alarm sounded the priority was the safety of the children. They went immediately to their Safety Point and would not stop to put shoes on. Children were encouraged to put a spare pair of socks in their bag.

Fire Alarm System Governors noted that this system needed to be rectified as the wireless connection between the Nursery and the School was ineffective. Connections to the new two-year-old provision would also be necessary. An initial quotation had been received for £17,000.

Fire Audit This had taken place and the report was awaited. The new fire safety log book to record all matters regarding fire, including alarms, extinguishers and drills and was being used by the Site Manager.

Pupil Medical Records Sylvia Lehrian said that these were checked and trends observed. The importance of building the children's resilience so that they did not avoid class time was noted.

Single Central Record (SCR) Sylvia Lehrian regularly checked the SCR. She was pleased to report no concerns.

20/12 **REPORTS OF COMMITTEES**

Catholic Life

The minutes of the meeting held on 7 February 2020 had been circulated with the agenda. Father John gave an overview of the meeting.

Relationships & Sex Education (RSE) Policy This was being trialled prior to becoming statutory from September 2020. Minor adjustments would be made in July 2020. The School bought into Ten Ten, the Christian and Catholic theatre company, which provided related resources from Yr 1 to Yr 6. The Headteacher thanked Father John for his assistance at the three parental workshops and for answering parents' questions. Information on Ten Ten would be sent to new Governors after the meeting.

Action: Deputy Headteacher

Masses The excellent attendance of parents at masses, and their positive feedback, was highlighted.

Wellbeing The wellbeing of children and staff would be a separate item on this committee's agendas in recognition of its significance as a priority for the Governing Body. Meditation for the children, led by Father John, took place each Thursday. Maria Goldsmith, Counsellor, would carry out a confidential environmental health audit of staff.

The Headteacher said that a summary of the audit would be shared with staff and Governors when available. She highlighted the difficult time for staff recently following redundancies among support staff. The need to support staff during stressful times was emphasised. The Staff Governor said that all staff had appreciated the support. The audit had been positive and well received.

Learning Visit All Governors were invited at 11.10 am on Friday 20 March 2020.

Action: All Governors

Learning & Achievement

The minutes of the meeting held on 6 February 2020 had been circulated to Governors with the agenda. Julie Burke, Chair of this committee, said that the focus of the meeting had been on the SEF and the SIP. The Marking & Feedback Policy now had an additional section on Wellbeing.

The Inspection Data Summary Report (IDSR) showed Reading attainment in Key Stage 2 significantly above national averages. Phonics was also above national averages.

Learning & Achievement Visit This was planned for Friday 13 March 2020 at 9.15 am, with a focus on the inclusion of disadvantaged children and how their needs were being met by teaching staff. Any interested Governor was welcome to join the visit.

Action: All Governors

Resources

The minutes of the meeting held on 30 January 2020 had been previously distributed. Peter Moger, the Chair of this committee, gave an overview.

Benchmarking Comparison of the School's financial data with other schools had been considered.

Schools Financial Value Standard (SFVS) The SFVS had been completed.

School Budget Governors noted the difficult financial situation of the School this year. A deficit budget of £7,000 would be set and a three-year budget had been submitted to the LA. There was a lack of clarity on whether the LA or the School would be liable for recent redundancy costs. Governors were aware that the majority of expenditure related to the costs of staffing. Peter Moger emphasised that the budget was scrutinised line by line to ensure accuracy.

It had been decided not to renew The Key as the cost of this had risen sharply.

There had been a discussion about whether to charge a nominal administration fee of 50p for school trips. This matter was under consideration.

Site Survey Barkers had quoted £735 to rectify cracks in the outside walls of the Yr 6 classroom. A decision had been made to put ties in place initially to check these cracks for movement.

Fundraising The Vice Chair highlighted that parental contributions had decreased in Reception and Yr 1 over the past two years. These donations were essential as the Governors' Fund had to pay 10% towards maintenance costs. Monitoring of gift aid had made it clear that a relaunch was needed to increase income and remind parents of how their money was spent to benefit the children.

Following a short discussion, it was suggested that a sub-committee of Parent Governors be formed to work with Parent Representatives to consider an action plan on communicating with parents on the importance of their voluntary contributions.

Action: Parent Governors

Safeguarding

The minutes of the meeting held on 29 January 2020 had been circulated to Governors with the agenda and were noted.

20/13 RATIFICATION OF POLICIES

There were none.

20/14 SCHOOL IMPROVEMENT PARTNERSHIP

The Headteacher had given a report on recent meetings with the FAB Partnership in her report. A focus that term had been on the LA's withdrawal of

its insurance policy for schools in respect of maternity and long-term sick leave. A decision on the best way forward was being considered.

Other matters considered had been permission slips for trips; Barnet Partnership for School Improvement (BPSI) traded services, and appraisals.

All schools within the FAB Partnership were welcome to attend each other's Continuing Professional Development (CPD) training. Dates were shared.

20/15 **EDUCATION AND SKILLS DIRECTOR'S SPRING TERM 2020 REPORT**

This report and Appendix 1 had been sent out earlier in the term:

1 School Funding Update

Detailed information on funding for primary and secondary schools was given in the report. A link was provided: schoolfunding@barnet.gov.uk

2 Early Years Funding

From 1 April 2020, all schools and academies would be required to record their nursery children on the Synergy system.

3 Local Area Special Educational Needs & Disabilities (SEND) Inspection

Information on this imminent inspection was given.

4 Special Educational Needs & Disabilities (SEND) Strategy Consultation

A review of Barnet's SEND Strategy (2017-2020) was taking place. An initial consultation on good practice and areas of development was being held. This would be followed by a consultation on the draft SEND Strategy.

5 Looked After Children Transition Hub

Information on the funding and purpose of this Transition Hub, to help prevent youth offending and crime, was noted.

6 Ofsted Consultation

Details of a consultation to seek views on the removal of the exemption of some outstanding schools from further routine Ofsted inspections, was given. It would be open until 24 February 2020. A link for Governors was noted.

7 Barnet Local Plan Consultation

This consultation would end on 16 March 2020. Documents relating to this were on the Engage Barnet website.

8 Capita People Solutions Update

Clare Alan-Waller had been appointed as HR & Payroll Services Director.

9 Governor Services: Updated Affordable Offer

Details of this new offer, together with a discounted rate for National Governors Association (NGA) membership, was noted.

10 Governance Self-Evaluation Audit

A feedback and knowledge-sharing session to review audits would be taking place on Monday 9 March 2020, 7 pm at Foulds School.

11 Policy Schedule

The Department for Education (DfE) had published an updated policy schedule. The importance of maintaining this with clear review dates was noted.

20/16 GOVERNOR TRAINING

Governors were asked to note the new LA training link: www.barnetce.org.uk

The link for any LA course queries was also noted: SDTUed.Admin@barnet.gov.uk

The link for Diocese training had not changed: <https://courses.rcdow.org.uk>

20/17 GOVERNING BODY MEMBERSHIP

Foundation Governors

The terms of office of four Foundation Governors would end on 31 August 2020. Each of these Foundation Governors indicated they were happy to continue.

There remained a Foundation Governor vacancy.

20/18 ANY OTHER BUSINESS

There was none.

20/19 WHAT WAS THE IMPACT ON THE CHILDREN?

The Deputy Headteacher gave an overview of how the meeting had focused on the children:

- Liam Fitzpatrick, the new Parent Governor, was welcomed to the Governing Body. Four Foundation Governors whose terms would end later this year had indicated they were happy to continue in post.
- The Headteacher had reported on the strength of Catholic Life and how the Cultural Capital benefited the children.
- New staff had been recruited, and staff for the new two-year-old provision would be appointed after Easter.
- The data on the children's progress, with a focus on the gap between advantaged and disadvantaged children, was discussed. Analysis had

taken place and this would be monitored. Training for staff to further assist the children had been arranged.

- Breakfast Club start times had been considered and would be looked into in the future.
- Peter Moger gave an update on the good progress of the exciting Performing Arts Hub project and the two-year-old provision. Meetings would be arranged with the PTA.
- Francesca Giacon gave information on her staff meetings on Pupil Premium and consideration of the data relating to these children. It was evident that disadvantaged pupils were a main concern.
- Liz Reeve gave an update on how Sports Premium funding was being spent to improve the children's environment. The resurfacing of the playground was a priority to ensure their safety and to allow them to enjoy competitions as well as after-school club activities such as tennis, cricket, tag and rugby.
- Safeguarding the children and staff was the prime responsibility of the Governing Body. Sylvia Lehrian summarised the regular checks on fire drills, fire audits, medical logs and the SCR. Governors discussed Shoeless Learning in relation to fire drills and the importance of evacuating the School calmly and quickly.
- Father John gave a brief summary of the Catholic Life Committee Meeting including an update on the RSE and use of the Ten Ten Resources.
- Julie O'Dwyer summarised key points raised at the last Learning & Achievement Committee Meeting. The SEF and SIP had been reviewed and the children's attainment celebrated.
- A sub-committee would be set up to consider parental contributions, gift aid and how best to inform parents on how their money was being spent.

20/20 **DATE OF NEXT GOVERNING BODY MEETING**

The next meeting, at which the budget would be ratified, would be held on:

2nd Spring Term: Thursday 2 April 2020 at 7 pm

20/21 **MOTION OF CONFIDENTIALITY**

It was **RESOLVED** that, because of its nature, the business to be transacted be treated as confidential and not for publication.

Chair's Signature: *Alessia Errico*

Date: 24 March 2020