

Parent Partnership Meeting
Wednesday 5th December 2018
8:30am – 9:30am

Attendees

School - Miss Kelly, Mrs Ainger, Miss Whatley

REPS - Emma, Martha, Naomi, Mary, Mirella, Donatella, Marissa, Majella

1. **Christmas Fayre** – Miss Kelly commented on the fantastic feedback from the staff and parents on how the Christmas Fayre ran this year. The support/contributions that were received within the school from so many parents, teachers and businesses were overwhelming and really created a positive and brilliant atmosphere for school. It really helped in making the Christmas fayre such a success and enjoyable for all at St Catherine's.
2. **Signing In** – It was raised by parents to Miss Kelly the safety of who sees the signing in list at reception. This has been looked into and the current process is OK and doesn't present any GDPR issues.
3. **GDPR** – From the next academic year, the Reception intake class will give their email address (if they consent) when registering to ensure they receive relevant information. It was mentioned from a REP that it would be a good idea if school could issue a note in the book bags for this year with the relevant REP details for that year group. Parents can then choose to contact the REP directly to be added to the 'what's app' group if they wish.
4. **Coats, Hats & Scarves** – please give a gentle reminder to parents regarding the correct school colours being worn. Coats, hats and scarves should be **Navy or Black**
5. **Dinner monies** – school has tried very hard to chase up the outstanding dinner money debts which have really improved. There's still a little problem with regards dinner monies being paid on time. A REP suggested a late fee payment to try and encourage payment to be made in a timely manner. Another REP suggested that maybe a gentle reminder, then a 2nd reminder, late payment be applied on a 3rd reminder. Miss Kelly to review and investigate.
6. **Parent Survey** – This was completed by Year 2 and above year groups. School received very positive feedback with lots of rewarding and kind messages. OFSTED do look at the questionnaires and all positive feedback is very beneficial for school in achieving outstanding or good. If there are any negative matters, school are very happy to discuss together in school and address accordingly.

7. **Mystery story teller** – instructions on how will this will work for the New Year will be sent out this week by Miss Kelly.
8. **Year 4 Staffing** – Miss Kelly is extremely grateful for the support and understanding with this ongoing matter. At present things remain the same as *unavailable*.
9. **Reports** – The mid-year school reports have proved to be very successful and have a big impact on the children's learning. The mid-year report will be sent out again to allow children to work on areas that need to be developed and the end of year report will look at if those areas have been reached.
10. **Class photographs** – Miss Kelly received many comments from parents regarding the photo gallery being out of date. In order to address the out of date photos, Miss Kelly had the class photographs done at the start of this academic year and then the individual/sibling photos be taken at the end of the Spring Term. The update class photographs will be on display from the start of the year.
The Year 6 leaver's photographs have all been organised.
11. **2nd Hand Uniform** – it was mentioned this would be a good idea for 2nd hand uniform to be sold if parents wish to donate to school. A REP informed that this was mentioned within the PTA meeting and the PTA chair suggested a coffee morning at the end of term be set up for any 2nd hand uniform to be sold. Miss Kelly is in support and a REP is to get an update from the PTA.
12. **The Fence** – it was informed that screening wouldn't be appropriate as people can still look onto the playground from the hill. The children's safety is key and parents should be gently reminded that once the school handover is done at the end of the day, parents/carers are aware and responsible for their child(s) safety within the school grounds particularly in the wooded area which is out of bounds.
13. **Dinner Tasting** – there will be a dinner tasting especially for Reception on 24th January at 2:45pm in the school. Parents from year 1 to 6 are welcome to attend to sample the school dinner menu as well. You do not need to book a place for this event.
14. **Christmas Jumper day** – This will be on Friday 14th December and it would be wonderful if everyone could support with a £1 contribution which will be donated to Save the Children.
15. **Christmas teacher gifts** – This can be done on the last day of term. The 2 reps from the year group can arrange to see the teaching team earlier (8:40am) to present any gifts to teachers.

AOB

- Matched Funding – more information to be given out
- A REP what's app group to be set up (following the GDPR rules)
- Leaver's jumpers – A REP raised this matter, it will be discussed further at a later date.

- Year 6 – Miss Kelly agreed for a meeting to be set up in the New Year to discuss the plans for the year 6 leaver's.

Next Meeting - **Wednesday 30th January 2019 at 8:30am**